ARCHITECTURAL REVIEW FORMS

Revised JULY 2026

THESE FORMS ARE SUBJECT TO CHANGE AT ANY TIME. USERS, PROPERTY OWNERS, PROSPECTIVE PROPERTY OWNERS, BROKERS, CONTRACTORS AND OTHER INTERESTED PARTIES SHOULD ALWAYS CONTACT THE ARCHITECTURAL REVIEW COMMITTEE FOR THE LATEST VERSION.

Crescent Forms

Contents

New Construction Application	Page 3
Review Steps	Page 4
Project Submission Check List	Page 5
Owners Agent Authorization Form	Page 7
Statement of Construction Practices	Page 8

Crescent New Construction Application

CONTACT INFO

Property Owner _____

Phone Email

Mailing Address _____

_____ Owner's Agent _____

_____ Phone

Email

Mailing Address _____

PROJECT INFO

Subdivision Lot Number

Lot Address _____

No of Stories Sq Ft

Contractor License No

Phone Email

Address _____

Architect / Designer License No

Phone Email

Address _____

Site Survey License No

Phone Email

Address _____

Landscape License No

Phone Email

Address _____

SIGNATURE

I am familiar with the ARC Design Guidelines.

I have completed the project checklist.

I have attached supporting documents to fully describe the scope of work.

The property owner has appointed an Agent.

I understand that the failure to meet the ARC requirements and/or to pay the ARC fees shall place the home in violation of CCRs and subject the lot to daily fines, liens, and foreclosure.

Owner or Agent Signature

Owner or Agent Name

Crescent Review Steps

Introductory Meeting	Completion Date _____
Application Submittal	Completion Date _____
Interim Review	Completion Date _____
Final Review	Completion Date _____

Crescent Project Submission Checklist

Site Plan – 24 x 36 sheet. Scaled construction documents. Every sheet shall show all dimensions, north arrow, lot number, and lot address.

- Property lines
- Setback lines
- Existing trees with 12” DBH
- Retaining walls
- Area of work
- Area left undisturbed
- Building footprints including accessory structures
- Recreation areas
- Hardscapes – walks, driveways, patios w/ material list
- Site lighting – product info
- Trash / generator / HVAC enclosures
- Fences
- Water features
- Underground and overhead utilities and easements

Landscape Plan 24 X 36 Sheet. Scaled construction documents. Every sheet shall show all dimensions, north arrow, lot number and lot address.

- Locate existing trees, plan beds and lawn.
- Tree/plant schedule – quantities, species, size
- Locate and detail all edging – include material list
- All garden ornaments or features larger than 12” X 12” X 12”
- Include irrigation plan
- Garden lighting – product
- Fencing and/or screening
- Hardscapes - include material
- 12 month turf plan – seeded lawn only

Architectural Plan – 24 x 36 sheet. Scaled construction documents. Every sheet shall show all dimensions, north arrow, lot number, and lot address.

- Foundation plan – Show all dimensions, SF Basement floor plan – Show all dimensions, SF First floor plan – Show all dimensions, SF Second floor plan – Show all dimensions, SF Roof plan – Show roof pitch, roof material House front elevation – Show all dimensions, floor elevations; list all materials, colors; identify design enhancements
- House side elevations – Show all dimensions, floor elevations; list all materials, colors; identify design enhancements
- House rear elevation – Show all dimensions, floor elevations; list all materials, colors;
- Accessory building foundation plan – Show all dimensions, SF
- Accessory building floor plan – Show all dimensions, SF
- Accessory building roof plan – Show roof pitch
- Accessory building front elevation – Show all dimensions, floor elevations; list all materials, colors; identify design enhancements
- Accessory building side elevations – Show all dimensions, floor elevations; list all materials, colors; identify design

identify design enhancements
Solar panel drawings

enhancements
Accessory building rear elevation – Show all dimensions, floor elevations; list all materials, colors; identify design enhancements

Manufacturer's product Information must be submitted as a pdf. Include model or style, finish, color, and samples.

Roofing
Masonry
Siding
Windows
Hardscape material
Retaining walls
Fence
Doors
Garage doors
Exterior site light fixtures
Exterior house light fixtures
Landscape light fixtures
Exterior paint colors
Recreational equipment

Crescent Owner's Agent Authorization Form

Property Owner _____

Lot _____ Number _____ Lot Address _____

Email _____ Phone _____

Mailing Address _____

I certify that I have authorized _____to act as my Agent on my behalf for the purposes of the Crescent Golf Community ARC Application.

Property Owner Signature _____

Property Owner Name _____

Subscribed and sworn to before me this
_____day of _____, 20_____

Notary Public

My commission expires on _____

CONTACT INFO (If different than above)

Property Owner _____
Phone _____ Email _____
Mailing Address _____

Owner's Agent
Phone _____ Email _____
Mailing Address _____
_____ License No _____

Contractor
Company _____
Phone _____ Email _____
Address _____

Crescent Statement of Construction Practices

The following practices shall be maintained during construction at all times:

1. Gravel driveway from the street to the foundation; crush-and-run is preferred. Gravel shall be replenished as needed, when needed.
2. At no time shall construction vehicles leave mud on the streets. The lot Owner shall be liable for clean-up costs up to $300 per incident.
3. Silt fencing shall be installed on any slope that threatens to wash out onto the golf course, street, public sidewalk, or adjacent property.
4. Mud and dirt shall be promptly removed from adjacent properties, the street, the public sidewalk and the golf course.
5. It is understood that mud runoff onto the golf course is considered damage to an on-going business and that the Owner of the lot under construction may be liable for damages resulting from any runoff that has not been prudently and professionally controlled.
6. Construction dumpster shall be maintained on the property at least until the driveway is poured. Waste is not allowed on the lot except in the dumpster.
7. Trash on the lot will be picked up weekly.
8. Trash blown or otherwise deposited onto adjacent lots will be promptly picked up.
9. Adjacent vacant lots shall not be used for staging or parking, nor shall they be damaged in any way, including the killing of any grass.
10. Construction parking shall be limited to the same side of the street as the property.
11. All signs must be pre-approved. Construction signs shall not exceed 18”x24”

Owner or Agent Signature _____ Date _____

Contractor Signature _____ Date _____